

Mytchett, Frimley Green & Deepcut Society

CONSTITUTION

1 . The name of the society shall be the Mytchett, Frimley Green and Deepcut Society.

2. OBJECTIVES:

The Society is established for the public benefit in the area comprising the villages of Mytchett, Frimley Green and Deepcut which area shall hereinafter be referred to as "the area of benefit".

- i. To promote high standards of planning and architecture in or affecting the area of benefit.
- ii. To educate the public in the geography, history, natural history and architecture of the area of benefit.
- iii. To secure the preservation, protection development and improvement of features of historic or public interest in the area of benefit.
- iv. In addition, the Society is established for any charitable purposes for the benefit of the inhabitants.

In furtherance of the said purposes, the Society through its Committee shall have the following powers;

- i. To promote civic pride in the area of benefit.
- ii. To promote research into subjects directly connected with the objects of the Society and to publish the results of any such research.
- iii. To act as a co-ordinating body and to co-operate with the local authorities, planning committees, and all other statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Society.
- iv. To publish papers, reports and other literature.
- v. To make surveys, prepare maps and plans and collect information in relation to any place, erection or building within the area of benefit.
- vi. To hold meetings, lectures and exhibitions.
- vii. To educate public opinion and to give advice and information.
- viii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise.
- ix. To do all such things as are necessary for the attainment of said purposes.

3. MEMBERSHIP.

- i. Membership shall be open to anybody residing in the villages of Mytchett, Frimley Green and Deepcut and those villages immediately adjoining the area of benefit.
- ii. The Society shall be non-political and non-sectarian.

4. SUBSCRIPTIONS.

The annual subscription shall be paid per initial member of a household. The fee may be decided upon by an absolute majority attending an Annual General Meeting of the Society. The period of subscription shall be from 1st April to 31st March. Any person enrolling after 1st January shall pay the normal subscription, but this will include the next full year's membership.

5. MEETINGS.

- i. An Annual General Meeting of the Society shall be held for residents in the spring of each year. At this meeting the Committee of the Society will be elected by members.
- ii. There will be at least one other General meeting in the year and the Committee is empowered to invite such guests as they wish to these meetings.
- iii. All motions submitted at a general meeting must be proposed and seconded, and shall be put in writing, before a vote is taken.
- iv. The Committee shall have the right to convene an Extraordinary General Meeting at any time. An extraordinary General Meeting may also be called on by a requisition signed by 20 members, or by 10% of the paid membership, whichever is the less; stating the special object thereof; any such meeting shall be held not more than 21 days from the receipt of the requisition.
- v. At least 7 days notice of all General Meetings to be given to all members, giving the date, place, time and purpose of the meeting.

6. THE COMMITTEE.

- i. The Officers shall consist of the President, Chairman, Vice-Chairman, Secretary, Treasurer *and Membership Secretary*.
The Committee shall consist of the above mentioned officers with the addition of a *maximum of twelve* members.
- ii. The Committee should preferably include members from each village.
- iii. Any Committee member seeking to apply political or sectarian pressure on the Committee shall be guilty of an unconstitutional act and may be called upon to resign from the Committee.
- iv. Committee representation on outside bodies by Committee members automatically ceases on leaving this Committee, unless subsequently co-opted to do so.
- v. The Committee shall meet no less than six times per year.
- vi. A quorum of the Committee shall consist of five members. All Committee members must be notified in writing of all Committee meetings.
- vii. A record of member's attendance at meetings shall be maintained, and made available for inspection.
Any Committee member failing to attend three meetings in succession, without good cause, may be deemed to have resigned from the Committee.
- viii. An Examiner of Accounts must not be a Committee member.
- viii. All candidates for office shall be nominated and seconded, their prior consent having been obtained annually, with the exception of the President.
Each member of the Committee shall serve for one year, but may be re-elected, with the exception of the President.
- x. The Committee shall be responsible for the management and administration of the Society.
- xi. The Officers and members of the Committee shall normally be resident in the area of benefit but have the power to co-opt additional members who may be from outside the area of benefit.
- xii. It shall be the duty of every Officer or member of the Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting, to declare such interest and he/she shall not discuss such item (except by invitation of the Chairman) or vote thereon.

7. TREASURER (Or their proxy).

- i. The Treasurer shall take charge of the funds of the Society and shall pay therefore, all legitimate **expenses Incurred on behalf of the Society and approved by the committee.**
- ii. The Treasurer shall render full and clear accounts, duly signed by the Examiner of Accounts, at the AGM.
- iii. A statement of the Society's funds and membership shall be made available to each meeting of the Committee.
- iv. Accounts in the name of the Society shall be maintained with a clearing Bank, National Giro or Building Society. Any three officers shall be authorised to sign cheques and the signatures of at least two of these officers shall be necessary for the withdrawal of Society funds.

8. SECRETARY (Or their proxy).

The Secretary shall be responsible for the taking of minutes at Committee meetings, and also the AGM And public meetings. These minutes to be distributed to the membership within a reasonable amount of time

9. MEMBERSHIP SECRETARY (Or their proxy).

The Membership Secretary shall be responsible for the maintenance of a database containing a street by street record of members.

10. AMENDMENTS TO THE CONSTITUTION.

No alteration shall be made to this Constitution except at a General Meeting of the Society, when notice of the proposed alteration with details shall be contained in the notice calling the meeting. Thirty paid up members shall constitute a quorum, and a two third majority of members present shall be required to carry out any alteration. The Chairman shall have a casting vote in the case of no clear majority.

11. NOTICES.

Any notice required to be given by these rules shall be deemed to be duly given if left or sent by post to the address of that member last notified to the Society or alternatively by electronic communication to an email address provided by the member. Any such notice will also be published on the Society's website.